

NEW FOR THE 2025 REGATTA

As most of you are probably already aware, the SIRA Board has made the decision to not be a USRowing sanctioned/registered regatta for 2025. You do not need to be an organizational member of USRowing to attend, nor do individual competitors need to be members of USRowing. Unfortunately, if your insurance is through USRowing, they will not supply coverage to you for the SIRA Regatta. On the other hand, programs will not need to comply with USRowing's requirements for Level I (and eventually higher) coaching certifications for all programs, including volunteers. Programs should check with the appropriate university department (Risk Management Office, Athletics, Club Sports, Campus Recreation, etc.) about insurance coverage provided by their institution. Click [here](#) to read the SIRA Board of Directors Announcement that was sent out on January 13, 2025.

In addition to the Eligibility Certification (following page), this year each program must provide the following:

1. A copy of your program's Certificate of Insurance (COI). Please ask your insurer to add SIRA and ORRA as additional insured. This is standard practice and should not add additional costs to your program.
2. A copy of your program's official roster, including coaches and staff.

Please return the Eligibility Certificate, COI and official roster to gregorycaleca@outlook.com and info@siraregatta.com.

**ELIGIBILITY CERTIFICATION & CERTIFICATE OF INSURANCE
SOUTHERN INTERCOLLEGIATE ROWING ASSOCIATION (SIRA)**

Eligibility Certification:

This form must be signed by the coach of each rowing program intending to compete in the SIRA Championship Regatta, and by the appropriate university official (Athletics, Student Affairs, Campus Recreation, etc.) and returned to SIRA prior to participation.

Every competitor must meet all eligibility requirements as outlined in the regatta packet (see www.regattacentral.com). In brief, these are some of the highlights, but *please review the full document*.

- Each participant must be a full-time undergraduate student and must be making normal progress toward his/her degree.
- A student athlete who has received a baccalaureate or equivalent degree, and who is enrolled in the graduate or professional school of the same institution attended as an undergraduate, or who is enrolled and seeking a second baccalaureate or equivalent degree at the same institution, may participate in SIRA, provided the student has athletic eligibility remaining.
- A SIRA competitor has four years of eligibility, which must be completed during 10 semesters or 15 quarters (“five years to row 4”). Competing in any one event in an academic year is enough to constitute one year of eligibility.
- To row as a freshman, a competitor must be in his/her first year of attendance at the collegiate level and must be considered an academic freshman by his/her institution. To row as a novice, a competitor must not have participated in the sport of rowing prior to the current academic year. A novice need not be a freshman.
- Transfer students: please refer to the section on transfers in the packet
- Appeals for exceptions to these rules must be referred to the SIRA Eligibility Committee prior to the entry deadline. Documentation may be required.
- Violations of regulations may be cause for crew or team disqualification. Unusually serious violations may be grounds for even more sanctions.

College/University: _____

Coach: Sign: _____

Print: _____

University Official: Sign: _____

Print: _____

Title: _____

Department: _____

Phone: _____

Certificate of Insurance (COI):

The Certificate of Insurance (COI) should provide verification of a program’s insurance policy and summarize its coverages. On the COI, Southern Intercollegiate Rowing Association (SIRA) and Oak Ridge Rowing Association (ORRA) should be added as a named insured (addresses below). Your Risk Management Office, Athletic Department, Club Sports, Campus Recreation, etc. should be able to provide you with this document. Please contact the SIRA Board at info@siraregatta.com if you have questions about this process. Please see the example on the next page.

SIRA
 2018 Cheltenham Court
 Woodbridge, VA 22192

ORRA
 697 Melton Lake Drive
 Oak Ridge, TN 37830

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder in an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement of this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NAME OF INSURANCE COMPANY ADDRESS CITY, STATE, ZIP CODE	CONTACT NAME: NAME OF AGENT PHONE (A/C, No, Ext): AGENCY PHONE NUMBER FAX (A/C, No): EMAIL ADDRESS: AGENCY EMAIL INSURER(S) AFFORDING COVERAGE INSURANCE CARRIER(S) NAMES
INSURED NAME OF VENDOR COMPANY NAME ADDRESS CITY, STATE, ZIP CODE	
COVERAGES	CERTIFICATE NUMBER: REVISION NUMBER

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MA HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X		POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS						COMBINED SINGLE LIMIT (Ex accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNERSHIP/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below			MUST SHOW PROOF OF WC AND DISABILITY INSURANCE ON SEPARATE FORM			WC STATUTORY LIMITS OTHER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS/ VEHICLES

(Enter name of the event) in the (enter state office building name and location) on (enter date).

CERTIFICATE HOLDER The People of the State of New York, its agents, officers and employees are named as additional insured. Room 120, Concourse Empire State Plaza Albany, NY 12242	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Official Team Roster:

The official team roster should include all rowers, coxswains, coaches, and staff. If a rower and/or coxswain is not listed on your official roster, they will not be able to participate in the SIRA Regatta. Please use the Microsoft Excel template found [here](#). The template will be on Regatta Central and the SIRA website as well.

Please return all documents to: gregorycaleca@outlook.com and info@siraregatta.com.