



EMERGENCY ACTION PLAN

In Case of Emergency Call 911

Leander Boat Club
50 Leander Drive
Hamilton, ON

Bayfront Park
200 Harbourfront Drive
Hamilton, ON

Charge Person: Greg Hanta

Call Person: Andrea Miller

When calling 911 to Bayfront Park, specify your exact location, for example:

- Bayfront Park beach
- Bayfront Park parking lot/public boat launch
- Waterfront Trail at Bayfront Park (specify East or West shore)

See separate attached site plan. Note: There are no phones available at Bayfront Park, only personal cell-phones. However, there will be VHF radios on site in case an on-water rescue is required.

There is no AED on site.

Club Emergency Procedures indicate that EMS should be contacted if any of the following situations occur:

- Victim is not breathing or was not breathing
- Victim is bleeding profusely
- Victim lost consciousness for any period of time
- Injuries occur to back, neck or head
- There is a major trauma to a limb
- Victim suffers cold water emergency
- Serious assault with or without a weapon
- Fire
- Any other situation at the discretion of the Charge Person on site at that time

ROLES IN AN EMERGENCY

Charge Person

- Lead Coach, staff or senior volunteer on site with First Aid training
- Monitors possible danger to themselves and others
- Responsible for first aid – including decision to contact EMS and victim care
- Direct others to complete assigned tasks (see below)
- Needs to know location of Emergency Information for all participants and be able to access
- Ensure Incident report is completed and appropriate follow up is completed including alerting *Club President/ Senior Person*

Call Person

- As directed by charge person call EMS
- Have knowledge of situation to be able to communicate details to EMS
- Have knowledge of site to communicate directions to 911 Operator

Other Roles to be Assigned

- Greet EMS at site entrance
- Runners to get First Aid Kit, AED, ice, blankets etc.
- Ensure everyone else gets off the water immediately and stays off the water
- Controls the crowd

EAP Last reviewed: September 2018

Trillium Sprints – Weather Action Plan

1.1.0 Weather Action Plan for ROWONTARIO Trillium Sprints regatta held at Bayfront Park, Hamilton ON

This weather plan provides an outline of the steps to be taken in the event that weather conditions become a safety concern.

The Chief Umpire or Regatta Chair will monitor weather forecast through web sites (radar, local weather stations and local weather forecasts), as well as by phone with One on One Environment Canada Weather.

Call the Storm line toll free at 1-800-463-9463

1.0.1 The Chief Umpire or Regatta Chair will consult some of the following Websites as required:

- a) Environment Canada Marine Forecast - Western Lake Ontario:
https://weather.gc.ca/marine/forecast_e.html?mapID=11&siteID=08207
- b) Wind finder (Harbour West Marina/Hamilton):
https://www.windfinder.com/forecast/harbour-west-marina_hamilton
- c) Sail flow (Hamilton Marina): <https://www.sailflow.com/spot/164802>
- d) The Weather Network (hourly forecast, and radar forecast):
<https://www.theweathernetwork.com/ca/hourly-weather-forecast/ontario/hamilton>
- e) Accuweather: <https://www.accuweather.com/en/ca/hamilton/181/hourly-weather-forecast/55490>

1.1 Initiating the weather Action Plan procedures:

The Chief Umpire and Regatta Chair meet to review the weather status – before the regatta, during the regatta, as required, when notified conditions are changing for the worse. The Weather Action Plan is set into action when:

- 1.1.1 The Chief Umpire and Regatta Chair determine that action is required to ensure safety.
The required actions may include the following:
 - a) Holding additional boats from launch and finishing the races on course, or:
 - b) Immediately calling all crews off the water, or:
 - c) Continuing to monitor weather and review additional data.

- 1.1.2 If action is required the following are the responsibilities of the Regatta Chair and Chief Umpire.
 - a) Chief Umpire informs the jury (control commission, start line, race umpires, and finish) of the action plan and instructs the Regatta Control Commission to monitor and account for all boats on the water by club or crew. The Chief Umpire will also communicate the action plan to the Safety Boat director for safety boats on the water.
 - b) The Regatta Chair informs the Organizing Committee and the Committee Directors of the action plan. The Regatta Chair ensures that a public announcement is made regarding the action plan.

1.2 Procedure for Evacuation from Water:

1.2.1 Control Commission:

The Control Commission will account for all crews on and off the water. The Control Commission will monitor and record all crew names and follow up with crew coaches to ensure all crews are off the water.

1.2.2 At The Starting Line:

a) The Starter at the start will notify/announce to all persons in the starting area that they are to return to the launching area or take shelter in the starter's tent on land.

b) The Starter will observe all crews at the start including warm-up area to ensure they have been informed of the plan and start heading back to the launching area (unless there are crews sheltering there, in which case the Starter will stay with the crews). The safety boat at the start will follow the last crew back to the launching area.

1.2.3 Race Umpire and Safety Boats:

Safety boats will follow crews back to the launching area and will follow the last crew back to the launching area to be the last off the water.

1.2.4 At the Finish Line:

Chief Finish Judge will monitor all crews at the finish and communicate to Control Commission to ensure all crews are accounted for.

1.2.5 At the Launch Docks Or Area:

Dock Marshals will ensure crews quickly exit launch area. During course closure, the Dock Marshal will allow boats to dock from either direction ensuring that docking shells do not crossover docking patterns.

1.2.6 Coordination of All Umpires:

Chief Umpire, Regatta Chair and Chief of the Control Commission will confirm everybody (crews, race umpire boats, safety boats, start personnel and others) are safely off the water.

1.3 Following Evacuation from Water:

The Regatta Chair and Chief Umpire will review options related to the weather and make announcement as soon as possible regarding any delays.

1.4 Delay Contingency Plan:

The ROWONTARIO Regatta Organizing Committee can reschedule races earlier or later in the day for safety reasons in the event of bad weather. Any changes in the schedule will be announced by the Control Commission. (This will also include shorting the length of races). It is the responsibility of the crew and club coaches to monitor and stay current with the schedule.

Any changes required by a weather delay will supersede the published related requirements of the RCA Rules of Racing. During the condensed schedule, the Race Umpire has the discretion to determine whether a crew is maintaining a competitive position in the race. If the Race Umpire determines this is not the case, the Race Umpire can make the call to exclude that crew from the race and direct them to remove themselves from the course. No allowance will be made for athlete conflicts due to reducing time between races and substitutions will not be allowed.

1.5 Schedule Change Options Due to Weather Delay:

Races may be run with reduced time between races until sunset to complete the schedule. Racing will not take place after sunset.

The Regatta Chair and Chief Umpire will decide on the requirements of the schedule change. The Regatta Chair will communicate with the Regatta Committee, committee Directors and ensure

announcements are made and communicated to all areas of the regatta (Control, public, Start and Finish).

1.6 Flow Pattern Change Options Due to Bad Weather

In the event that it is not safe to row outside of the boat launch slip at Bayfront Park, the Chief Umpire and Regatta Chair will revert to a revised flow pattern that contains the regatta within the protected area of the staging area and boat launch.

In this situation, crews will be asked to drive their equipment to Bayfront Park and set-up at the staging area, rather than rowing from Leander Boat Club. Umpires will still conduct a safety check using coloured zip-ties as indicated in the regatta package. Scullers will have the opportunity to complete one full lap of the boat launch slip as warm-up prior the racing. Cool-down will consist of rowing back to the staging area. Crews will not be permitted to launch until the scullers from the previous race return to the staging area.