24th Annual Head of the Cuyahoga Regatta
2019 Regatta Vendor/Exhibitor Application

1003 British Street, Cleveland, OH 44113 · (216) 308-4183

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During the Head of the Cuyahoga, there is an athlete's village in the center of the regatta site that hosts vendors, food trucks, and exhibitor tents. The HOTC expects over 2,500 athletes and spectators from 60+ clubs, 40+ cities in 15+ states to our waterfront boathouse this year.

YES, my business,_____, would like to register as a vendor/exhibitor for the **Head of the Cuyahoga Regatta** on Saturday, **September 21st, 2019.**

This application is being reviewed and completed by:

Name: _____ Title within organization: _____

My business is a:

☐ Home Business   ☐ For-Profit Corporation   ☐ 501(c) (3) Nonprofit   ☐ Government Agency

My exhibit requires:

☐ 3' x 8' table with 2 chairs

☐ 10' X 10' tent - please see vendor/exhibitor fee listing below

☐ Access to electricity (CRF is not responsible for providing extension cords/surge protectors)

If your exhibit uses electricity, please list devices required: _____

At the $100 Exhibitor Fee level, CRF will provide a table and two+ chairs.

☐ I acknowledge as an exhibitor, I will <u>not make a profit</u> from my activity on the day of the regatta

☐ I will pay $100 to be an exhibitor at the Head of the Cuyahoga Regatta

☐ I will supply my own tent

At the $150 Vendor Fee level, CRF will provide a table and two+ chairs.

☐ I will pay $150 to be a vendor at the Head of the Cuyahoga Regatta

☐ I will supply my own tent

At the $250 vendor/exhibitor fee level, CRF will provide a table, chairs, & 10'x10' pop-up tent

☐ I will pay $250 to be a vendor/exhibitor at the Head of the Cuyahoga Regatta

(Please write checks payable to "Cleveland Rowing Foundation")

My exhibit includes:

☐ Merchandise sales: ☐ Information distribution:

☐ Food sales   ☐ Activity:

☐ Other (describe): _____

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Exhibit title: _____

Contact person: _____

Contact email: _____

Contact phone: _____Alt. phone: _____

Business address: _____

City, State/Zip: _____

Business/Facebook/Twitter page: _____

Please note:

- In order for the Regatta to begin on time, vendors will need to be parked and onsite by 6:15 a.m.
- **ONE** week prior to the event, vendors/exhibitors will receive additional information from CRF via email, including specific setup & teardown times and directions to the boathouse.
- Vendors/exhibitors will be required to provide proof of insurance.
- Vendors/exhibitors may not sell or distribute alcoholic beverages.
- Vendors/exhibitors must staff their own booths during the regatta.
- Vendors/exhibitors may not sell any other Head of the Cuyahoga Regatta merchandise or crew merchandise per our 2019 agreement with N & D Sports.
- Vendors/exhibitors are responsible for their own display, materials, cash, valuables, and any other property. CRF will not take responsibility for any items on the premise.
- All materials/activities must be confined to the area behind or beneath your table.
- Recycling containers and trash receptacles will be provided throughout the grounds.
- CRF will not be responsible for anything left behind after teardown.

☐   I acknowledge that this is an outdoor event and will adapt accordingly.

☐   I acknowledge that CRF is not responsible for my property, including any theft or damage.

☐   I acknowledge that CRF is not responsible for collecting or reporting sales tax.

☐   I acknowledge that CRF is not responsible for guaranteeing the sale of any merchandise.

Please list any additional requests: _____

_____

Any questions, please contact Kirk Lang, Executive Director at clevelandrowing@gmail.com (email preferred) or by phone at 216-308-4183.

My signature below is my business's acceptance of all provisions listed above and those to be provided in the future. I understand and agree to be bound by them:

_____   _____

Business Representative Signature   Date